



GUIDANCE FOR NAVIGATING MTI'S NEW ONLINE APPLICATION PORTAL

MTI's online portal to submit forms for initial interest and funding requests is managed in collaboration with Blackbaud Grantmaking. Blackbaud has recently released an upgraded platform for MTI clients to submit their online forms, with the primary goal of improving the user experience. Blackbaud provides a growing library of resources to support our clients in navigating the online portal:

<https://webfiles-sc1.blackbaud.com/files/support/helpfiles/grantsconnect/content/gc-applicants-registration.html>

Blackbaud's Customer Service Number is: (800)-468-8996

All MTI clients will need to create a new account when first accessing this new online portal. If you have applied for funding in the past at MTI, you will still be required to create a new account using this new platform.

PLEASE READ: DIRECTIONS FOR NAVIGATING MTI's NEW ONLINE APPLICATION PORTAL

You will be asked to create new login credentials to access MTI's new online portal. After you login, you will see a pop-up window with these instructions for how to navigate the online application. Select the blue box titled "Start new application" and a pop-up screen will prompt you to add your organization to our database. To do this, select the "+Add Organization" option at the bottom-left of the window: if you do not see this option, type your company name into the search bar, and then the "+Add Organization" option should appear on the bottom-left of the window.

You will note that this pop-up references that you may not be registered with the NPOconnect database – this is only applicable to non-profit entities, and you may proceed as a for-profit entity.

After you enter and submit your organization information, you will then access the online application form for the program you have selected: MERC, SBIR Support, Sponsorships, or our Initial Interest form for Business Innovation Funding – which may eventually lead to a Grant, Loan and/or Equity application for Business Innovation Funding.

The application saves automatically, but you must submit it for MTI to receive it. Unsubmitted applications will not be reviewed or considered.

If you have additional questions or concerns, you can email info@maintechnology.org. We will respond to your inquiry as soon as possible. *(Please note that typical Hours of Operation are Monday – Friday from 9:00 am – 5:00 pm EST.)*