

APPENDIX C: FINAL REPORT FORM AND CERTIFICATION

The Recipient agrees to submit a Final Report which includes the following:

1. A signed copy of this Appendix C
2. A copy of the SBIR/STTR Phase I or BAA proposal
3. Proposal verification receipt from Agency
4. Appendix C Spreadsheet: Summary of Expenses – Compare actual expenses to the approved budget. Form available on the MTI website.
5. Supporting Documents – Provide a log of hours for applicant personnel and all external resources.
6. Additional information specific to the approved project required by MTI to include:

By signing this form, I certify that, to the best of my knowledge that: (1) activities were conducted as described in the Application (Appendix A) and Budget Summary (Appendix A – Form B), unless otherwise indicated in writing, and summarized in the above Narrative; (2) all expenses incurred as part of the Project have been documented as required by MTI, and any significant variances to the proposed budget have been reported and documented as required by MTI; and (3) the Company shall maintain all financial and technical documents pertaining to this KickStarter and this Final Report until the Agreement Termination Date.

☐ Check here if you are considering applying for an MTI TechStart Grant, Seed Grant, or Development Loan.

Recipient Signature

Title

Printed Name

Date