# MATCHING FUNDS COMMITMENT LETTER (Example/Template)

\*\*You may use a copy of this letter by replacing all italicized words with information pertaining to your application.

*(insert date here)*

Maine Technology Institute

Brunswick Landing

8 Venture Avenue

Brunswick, ME 04011

Dear MTI President,

This letter represents a commitment by *(insert company name here)* to provide $ *(insert total cash + other amount)* in matching support for a Seed Grant project entitled “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.” The support is provided from *(insert project start date)* to (*insert project end date here)*.

Of this support, $\_\_\_\_\_\_\_\_\_\_ is committed as direct cash by *(insert cash contributors name) to* carryoutits work on this project.

We are providing other support valued at $\_\_\_\_\_\_\_\_\_\_, which unpaid hours contributed by ownership, use of company equipment, materials, and other services devoted to the project.

**EXAMPLE**

Sincerely,

*(sign)*

*(insert name of company officer)*

*(insert title of company officer)*