

# SBIR/STTR Technical Assistance Program



The Maine Technology Institute (MTI) has developed an SBIR/STTR (Small Business Innovation Research and Small Business Technology Transfer) Technical Assistance Program (TAP) to encourage entrepreneurs and small businesses to participate in the federal SBIR/STTR Program. The +\$2Billion SBIR/STTR program is designed to encourage small businesses to perform leading edge technology-oriented research and development leading to the commercialization of new products or services.

Separate from and in addition to the funding programs listed below, MTI's TAP team of consultants provides pro-bono guidance and advice to small businesses interested in submitting competitive proposals to SBIR/STTR agencies in response to solicitations issued by providing:

### ***No-Cost Technical Assistance***

- Includes introduction to the SBIR program
- Proposal strategy and planning meetings
- Government accounting assistance in preparing an overhead rate and SBIR/STTR budget development
- Proposal writing guidance and support throughout the entire process
- Critical technical editing and reviews of your proposal
- Expanded follow-on assistance and support for the Phase II proposal (and in Phase I depending on the Agency), including government accounting assistance, market research and commercialization planning from expert consultants.

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### ***SBIR/STTR Phase 0 Grant Program***

MTI offers a competitive Phase 0 grant program to help defray the costs of writing an SBIR/STTR Phase I or Phase II proposal. Grants are awarded on an on-going basis for up to \$5,000 per proposal. The grants require 1:1 matching funds consisting of actual cash, salaries, staff time or expenses directly related to the proposed project. Applications are accepted on a rolling basis but must be submitted at least 30 days in advance of the solicitation's due date.

Funds may be used for direct costs such as: technical proposal preparation and review, grant writers for preparing the Phase I or Phase II proposal, costs to gather information (literature search, market research, etc.), in-state travel to develop partnerships for the proposal; printing costs and supplies associated with the submission of the proposal. All projects must end with the submission of a completed SBIR/STTR proposal. Proposals are reviewed and a decision made within two weeks of proposal receipt.

For more information and to download a copy of the Grant Application, go to [www.mainetechnology.org](http://www.mainetechnology.org) select Fund then Federal SBIR/STTR Funds.

### ***MTI Pre-Phase II Grant***

This new program awards a \$10,000 grant to Maine Phase I SBIR/STTR awardees to be used for commercialization activities in support of their Phase I/II project. This award does not require a match or payback. Within 90 days of receiving a Phase I SBIR or STTR award, a company may submit an application to this program. Awards are made on a first-come, first-served basis. For more information and the Request for Application documents, please visit the MTI webpage for Pre-Phase II.

To set up a meeting to discuss the SBIR/STTR program, the MTI assistance programs and how your company may participate, please call MTI consultant Karen West of C & P Management Services, LLC at 207-845-2934 or email at [cpmgmt@fairpoint.net](mailto:cpmgmt@fairpoint.net).