

## **Public Participation at MTI Board Meetings**

**The MTI Board of Directors recognizes and welcomes public participation at its Board meetings.** Through the energy and enthusiasm generated by bringing together representatives of industry as well as the legislature, the MTI can better serve as a stimulant for the growth of Maine's economy through the development of technology.

**The following statement details the MTI's policy regarding public participation at its Board meetings:**

- 1) The Minutes of each Board meeting are public, as specified in the By-Laws of the MTI. Minutes may be obtained by contacting the MTI. In the near future, approved minutes will likely be posted on the MTI website.
- 2) The opportunity to participate in the MTI Board meetings is open to all. A Public Comment session will be set aside at each Board meeting where the public may observe and be invited for comment. Anyone wishing to address the Board on a specific issue must let the Director know at least one week prior to the scheduled Board meeting so that the item can be included on the agenda, and relevant materials included in the Board packets. In addition, non-confidential MTI business, such as program updates and news, may be heard during the public session.
- 3) Once the Public Comment session has ended, the remainder of the board meeting will be closed out of concern for the confidentiality of the interests that are being reviewed and discussed. Issues that will be discussed in the confidential session of the Board meeting will include all matters requiring the MTI Board vote, financial matters relating to grant funding as well as to developing financial formulas for the granting process, draft financial materials related to the business of the MTI, personnel issues related to either MTI or Technology Board, MTI planning and any other matters the board feels are of a proprietary and confidential nature.